



## Agency Name:

Alcoholic Beverage Regulation Administration

## Mission Statement:

The mission of the Alcoholic Beverage Regulation Administration (ABRA) is to support the public's health, safety and welfare through the control and regulation of the sale and distribution of alcoholic beverages.

## Services:

ABRA conducts licensing, training, adjudication, and community outreach and enforcement efforts to serve licensees, law enforcement agencies, Advisory Neighborhood Commissions (ANC), civic associations, and the general public so that they understand and adhere to all District laws, regulations and ABRA policies and procedures.

## Core Programs:

ABRA operates through the following five (5) programs: (1) Adjudication, (2) Agency Management, (3) Investigations, (4) Licensing and (5) Records Management.

1. **Adjudication** - provides administrative support for the Alcoholic Beverage and Control (ABC) Board actions and adjudicatory hearings.
2. **Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.
3. **Investigations** - conducts regulatory and settlement agreement compliance inspections, underage drinking compliance checks and joint investigations as needed with the Metropolitan Police Department, the Fire and Emergency Medical Services Department, the Office of Tax and Revenue, the Department of Consumer and Regulatory Affairs and others. This program conducts various inspections associated with licensing and the adjudicatory process such as final, compliance, placard, special event and financial audit investigations. All activities serve to strengthen the awareness of and compliance with the appropriate laws and regulations of the District of Columbia.
4. **Licensing** - issues new and renewal liquor licenses to liquor stores, grocery stores, restaurants, hotels, nightclubs and other establishments that manufacture, distribute, sell or serve alcoholic beverages in the District of Columbia. This program works with Records Management to keep accurate and

accessible paper and data records of all licensing program activities. This program provides customer services directly to the general public, the business community, ANCs and community groups and associates.

5. **Records Management** - provides files, documents and database information to ABRA staff, the ABC Board and the general public so that they can receive accurate information and files. The program also provides certification services, responds to and tracks Freedom of Information Act requests and responds to subpoena requests.

## **Interpretation Services:**

ABRA provides special accommodations and language assistance services (translation or interpretation) free of charge. To request special accommodations or language assistance services, please contact us at 202.442.4423.

## **Contact Info:**

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