

GOVERNMENT OF THE DISTRICT OF COLUMBIA

Alcoholic Beverage Regulation Administration



November 8, 2012

Re: Holiday Extension of Hours for Calendar Year 2013

Dear On-Premise Retailer's Licensee:

D.C. Law 19-168, the Fiscal Year 2013 Budget Support Act of 2012 (Act), took effect on October 1, 2012. The Act amends section 25-723(c) of the D.C. Code to allow eligible on-premise retailer's licensees to apply to the Alcoholic Beverage Regulation Administration (ABRA) to sell and serve alcoholic beverages until 4:00 a.m. and operate 24 hours a day on District or federal holidays and certain holiday weekends. The Act requires licensees to provide written notice of its intent to extend its hours of operation and submit a public safety plan to ABRA once each calendar year no fewer than 30 days before the first holiday on which a licensee seeks to extend its hours of operation.

The first affected holiday to occur in calendar year 2013 is New Year's Day on Tuesday morning, January 1, 2013 with the evening of extended business hours occurring on Monday evening, December 31, 2012 (New Year's Eve). Because of the minimum 30 day notice requirement to ABRA, eligible licensees that wish to extend their hours of operation for New Year's Day must complete and submit both the attached Holiday Extension of Hours Notification Form (Notification Form) and the Public Safety Plan Information Form in person to ABRA by **Monday, December 3, 2012**. Both forms are also available on ABRA's website at www.abra.dc.gov. There is no fee to apply. Upon completing the notification process, you will receive a letter confirming that the notification requirements have been met for the remainder of calendar year 2013 only. In addition to New Year's Day, the remaining holidays for calendar year 2013 that extended hours are permitted are included in the attached 2013 Extended Hour Calendar.

On-premise retailer's licensees are eligible to provide written notification for the Holiday extension of hours only if (1) the licensee does not have a voluntary agreement, or (2) the voluntary agreement does not contain any restrictions on closing hours. The holder of an on-premise retailer's license who does not wish to sell or serve alcoholic beverages or remain open during these extended hours is not required to do so.

If you have any questions regarding the registration process, please contact ABRA's Licensing Division at (202) 442-4423.

Sincerely,

A handwritten signature in black ink that reads "Fred Moosally".

Fred P. Moosally
Director



2013 Extended Hours for ABC Establishments

The following calendar lists the dates and times of extended licensee operations for eligible on-premise establishments for 2013 that have provided timely written notification and submitted a public safety plan to ABRA. Please contact ABRA at (202) 442-4423 if you have questions.

DAY/HOLIDAY	DATE ON WHICH DAY/HOLIDAY IS OBSERVED IN D.C.	EVENING OF EXTENDED BUSINESS HOURS	CLOSING HOUR (THE FOLLOWING MORNING)
New Year's Day	Tuesday, January 1, 2013	Monday evening, December 31, 2012	4:00 a.m. Tuesday morning ¹
Washington's Birthday	Monday, February 18	Sunday evening, February 17	4:00 a.m. Monday morning ¹
Spring Daylight Saving	Sunday, March 10	Saturday evening, March 9	One Hour Lost ²
DC Emancipation Day	Tuesday, April 16	Monday evening, April 15	4:00 a.m. Tuesday morning ¹
Memorial Day Weekend*	Monday, May 27	Friday evening, May 24 through Sunday evening, May 26	Alcohol service must end by 4:00 a.m. each day, ending Monday*
Independence Day	Thursday, July 4	Wednesday evening, July 3	4:00 a.m. Thursday morning ¹
Labor Day Weekend*	Monday, September 2	Friday evening, August 30 through Sunday evening, September 1	Alcohol service must end by 4:00 a.m. each day, ending Monday*
Columbus Day	Monday, October 14	Sunday evening, October 13	4:00 a.m. Monday morning ¹
Autumn Daylight Saving	Sunday, November 3	Saturday evening, November 2	One Extra Hour ³
Veteran's Day	Monday, November 11	Sunday evening, November 10	4:00 a.m. Monday morning ¹
Thanksgiving	Thursday, November 28	Wednesday evening, November 27	4:00 a.m. Thursday morning ¹
Christmas	Wednesday, December 25	Tuesday evening, December 24	4:00 a.m. Wednesday morning ¹

Eligible Licensees are required to submit timely written notification and a public safety plan to ABRA in order to operate under the holiday schedule on any of the above listed holidays. Registration forms are available through ABRA's website or at ABRA's office and do NOT require a registration fee. Registration forms must be submitted 30 days prior to a holiday in order for the applicant to be eligible for participation. Registration forms are then valid for the remainder of the registered Calendar Year. Martin Luther King Day, which occurs on January 21, 2012, takes place during Inauguration Week and requires a separate registration process.

¹ Licensees are eligible for this extension if: (1) they do not have a voluntary agreement, or (2) the voluntary agreement they have does not stipulate any restrictions on closing hours.

² Spring daylight saving, occurring this year on Saturday evening, March 9 into Sunday morning, March 10, causes the clock to "spring forward" from 2:00 a.m. to 3:00 a.m. on Sunday morning. This means one hour is lost during Saturday night business hours. (Sunday will be a 23-hour day). If you usually close at 3:00 a.m., you will instead close that night at 2:00 a.m. (the "new" 3:00 a.m.). Licensees that register and receive approval for the Daylight Savings Extension of Hours are able to operate until 4:00 a.m. on Sunday morning.

³ Autumn daylight saving, occurring this year on Saturday, November 2 into Sunday morning, November 3, causes the clock to "fall backward" from 2:00 a.m. to 1:00 a.m. on Sunday morning. This means that the hour between 1:00 a.m. and 2:00 a.m. is repeated, resulting in an extra hour during your Saturday night business hours. (Sunday will be a 25-hour day). Establishment's normally operating during this time change are eligible to operate during the repeated hour.

* In 2013, Licensees are able to operate for 24-hour periods beginning on the Friday that precedes Memorial Day and Labor Day, through each of these respective holidays. Licensees are required to cease the service, sale, and consumption of alcoholic beverages by 4:00 a.m. daily during these two holiday weekends.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
ALCOHOLIC BEVERAGE REGULATION ADMINISTRATION**



HOLIDAY EXTENSION OF HOURS NOTIFICATION FORM FOR CALENDAR YEAR 2013

OFFICIAL USE ONLY		
Date Accepted:	Accepted By:	Public Safety Plan: <input type="checkbox"/> Yes <input type="checkbox"/> No
TO BE COMPLETED BY APPLICANT		
1. Licensee's Name as it appears on the ABC License:		2. License Number:
3. Address as it appears on the ABC License:		
4. Business Telephone Number:	5. Cell Phone Number:	6. Email Address:
7. I hereby seek permission to sell and serve alcoholic beverages until 4:00 a.m. and/or operate 24 hours a day on the Saturday and Sunday preceding Memorial Day and Labor Day and on those District or federal holidays in Calendar Year 2013 that occur 30 or more days from the date my notification form and public safety plan are submitted to ABRA. <input type="checkbox"/> Yes <input type="checkbox"/> No		
8. Do you have a Voluntary Agreement? <input type="checkbox"/> Yes <i>(If yes, please attach)</i> <input type="checkbox"/> No		

HOLIDAY EXTENSION OF HOURS FREQUENTLY ASKED QUESTIONS

Question 1. What does the notification process for the Holiday extension of hours allow?

Answer: It allows the holder of an on-premise retailer's license to sell and serve alcoholic beverages until 4 a.m. and/or operate 24 hours a day on the Saturday and Sunday preceding Memorial Day and Labor Day and on those District or federal holidays in Calendar Year 2013 that occur 30 or more days from the date that a notification form and public safety plan are submitted to ABRA.

Question 2. Is there a fee?

Answer: No. There is no fee to apply.

Question 3. When is the deadline to submit written notification and a public safety plan for the first affected holiday (New Year's Day)?

Answer: The deadline to submit written notification and a public safety plan for New Year's Day is Monday, December 3, 2012. Licensees that complete the notification process by the December 3, 2012 deadline will receive a letter by Tuesday, December 18, 2012 confirming that the notification requirements have been met.

Question 4. Who is eligible to submit written notification?

Answer: On-premise retailer's licensees are eligible to submit written notification for the Holiday extension of hours only if (1) the licensee does not have a voluntary agreement, or (2) the voluntary agreement does not contain any restrictions on closing hours.

Question 5. What is required to be included in my public safety plan?

Answer: You are required to complete the information contained in the Public Safety Plan Information Form. An existing security plan on file with ABRA may be utilized to fulfill this requirement.

Question 6. May licensees fax in their Holiday Extension of Hours notification form and public safety plan?

Answer: No. Notification Forms and public safety plans need to be submitted in-person at ABRA, 2000 14th Street, NW, Suite 400S, Washington, D.C. 20009, Monday through Friday, between the hours of 8:30 a.m. and 4:00 p.m.

