ALCOHOLIC BEVERAGE REGULATION ADMINISTRATION
GOVERNMENT OF THE DISTRICT OF COLUMBIA

INAUGURAL WEEK EXTENSION OF HOURS REGISTRATION FORM

OFFICIAL USE ONLY		
Date Accepted:	**Accepted By:**	**Public Safety Plan:** ___ **Yes** ___ **No** ___ **N/A**

TO BE COMPLETED BY APPLICANT

1. Licensee's Name (as it appears on the ABC license):		**2. License Number:**
3. Address (as it appears on the ABC license):		
4. Business Telephone Number:	**5. Cell Phone Number:**	**6. Email Address:**

7. The dates being registered for are:

___ **Saturday morning (Jan. 14, 2017)** ___ **Sunday morning (Jan. 15, 2017)** ___ **Monday morning (Jan. 16, 2017)**

___ **Tuesday morning (Jan. 17, 2017)** ___ **Wednesday morning (Jan. 18, 2017)** ___ **Thursday morning (Jan. 19, 2017)**

___ **Friday morning (Jan. 20, 2017)** ___ **Saturday morning (Jan. 21, 2017)** ___ **Sunday morning (Jan. 22, 2017)**

(Note: A licensee would only be eligible to operate 24 hours a day as well as sell and serve alcohol until 4 a.m. on Martin Luther King, Jr., Day, occurring on Jan. 16, 2017, if the licensee is also registered to extend hours on Jan. 16, 2017 as part of Inaugural Week.)

8. Please check the following that apply: ___ **Sell and serve alcoholic beverages until 4 a.m.** ___ **Stay open 24 hours**

9. Do you have a settlement agreement? ___ **Yes** ***(If yes, please attach)*** ___ **No**

INAUGURAL WEEK REGISTRATION FREQUENTLY ASKED QUESTIONS

Question 1: Who is eligible to participate?
Answer 1: All on-premises establishments that either: (1) do not have a settlement agreement or (2) possess a settlement agreement without any closing hours restrictions. Temporary license applications are also eligible under the law.

Question 2: What nine-day period is covered by the law?
Answer 2: The nine-day period starts at midnight on Friday night, Jan. 13, 2017 into Saturday morning, Jan. 14, 2017 and ends at 4 a.m. on Sunday morning, Jan. 22, 2017.

Question 3: What does registration in the Inaugural Week extension of hours allow?
Answer 3: It allows eligible on-premises establishments and temporary license holders to sell alcoholic beverages until 4 a.m. and operate for a 24-hour period**.**

NOTICE: The District of Columbia will provide the appropriate services and auxiliary aids, including sign language interpreters, whenever necessary to ensure effective communication with members of the public who are deaf, hearing impaired or who have other disabilities affecting communications. Requests for services and auxiliary aids should be made at least ten days prior to any scheduled hearing. Please notify the ADA Coordinator at (202) 442-4423. In order to report fraud, waste, and abuse in the District of Columbia government, call 1-800-521-1638.

Question 4: Does the law extend the hours of my entertainment endorsement?
Answer 4: No, you would need to file a one-day substantial change application with ABRA to extend the hours of entertainment listed on your entertainment endorsement.

Question 5: What do I need to fill out?
Answer 5: You need to complete and submit an ABRA registration form.

Question 6: Is there a fee?
Answer 6: Yes, the daily license fee is $250 for nightclubs with class C licenses (CN); $100 for restaurants with class C licenses (CR) and taverns with class C licenses (CT); and $50 for hotels, multipurpose facilities, and other license classes.

Question 7: Does the law waive the two-hour kitchen requirement for restaurants?
Answer 7: No, restaurants serving alcoholic beverages until 4 a.m. are required to serve food until 2 a.m.

Question 8: Do I need to submit a public safety plan?
Answer 8: Yes, you need to submit a public safety plan with your application. You may resubmit a current security plan already on file with ABRA in order to satisfy this requirement.

Question 9: What is required to be included in a public safety plan?
Answer 9: A public safety plan should include at a minimum: (1) a statement on the type of security training provided for, and completed by, establishment personnel, including (a) conflict resolution training, (b) procedures for handling violent incidents, other emergencies, and calling MPD; and (c) procedures for crowd control and preventing overcrowding; (2) the establishment's procedures for permitting patrons to enter; (3) how security personnel are stationed inside and in front of the establishment and the number and locations of cameras used by the establishment; (4) procedures in place to prevent patrons from becoming intoxicated and ensuring that only persons 21 years or older are served alcohol; and (5) how the establishment maintains an incident log. A security plan on file with ABRA may be used to fulfill this requirement.

Question 10: What will I receive after I register?
Answer 10: You will receive a separate inaugural license from ABRA that needs to be posted at your establishment during the nine-day period.

Question 11: When is the deadline to register?
Answer 11: The deadline to register with ABRA is by Monday, Jan. 9, 2017.

Question 12: Where do I submit the registration form?
Answer 12: Registration forms may be submitted to ABRA by email, mail or in person:

- abc@dc.gov
- 2000 14th Street, NW, Suite 400S, Washington, DC, 20009 (Office Hours: 8:30 a.m.-3:30 p.m., Monday-Friday)

Question 13: When will ABRA begin accepting registration forms?
Answer 13: ABRA will begin accepting registration forms on Monday, Oct. 3, 2016.

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