



## MEDICAL CANNABIS FACILITY APPLICANT CHECKLIST

The below is a comprehensive list of all documents that must be included in your application packet for it to be considered completed. The submission deadline is 12:00 p.m. on **Monday, March 28, 2022**.

All applicants are encouraged to review their applications thoroughly prior to submitting. Once submitted, an application cannot be modified, edited, or supplemented in any way other than to provide DSLBD-issued certification documentation.

- 1. Medical Cannabis Facility Information Sheet
- 2. Medical Cannabis Program Initial Facility Selection Criteria Application
- 3. Trade Name Registration
- 4. Certificate of Good Standing for the LLC or Corporation
- 5. Valid zoning determination letter or valid issued zoning certificate
- 6. Certified surveyor's report or detailed Geographic Information System (GIS) map detailing proximity of proposed location to schools or recreation centers
- 7. Clean Hands Certification for the business and all owners  
—Certification is issued by the District's Office of Tax and Revenue (OTR). Visit [mytax.dc.gov](http://mytax.dc.gov).
- 8. Initial Selection Criteria Acknowledgment and Attestation Form
- 9. Fifty-Point Preference Declaration Form
- 10. Annual Personal Net Income Attestation Form *(if claiming 50-point preference)*
- 11. Proof of submission of Medical Cannabis CBE application and documents to the Department of Small & Local Business Development (DSLBD) *(if claiming 50-point preference)*  
—Certification from DSLBD as a Medical Cannabis CBE must be provided to ABRA by **Thursday, May 12, 2022**
- 12. Non-refundable initial application fee  
—\$3,500 for testing laboratories; \$5,000 for dispensaries and cultivation centers